Colorado Child Care Assistance Program (CCCAP) Parent Information/Acknowledgements

Status/Application

CCCAP is not a D49 or Base49 run program. It is a public assistance program that the state of Colorado organizes. Applications and status must be completed through their processes. Base49 does not approve or deny applications for CCCAP as it is an outside organization. Base49 does not determine criteria for qualifying for CCCAP. Students cannot attend Base49 with the use of CCCAP status unless an authorized CCCAP letter has been received by the Base49 office.

Parent Fees/ Copay

In most cases, parents will be required to pay a portion of their child care costs, and the amount will be based upon their household size and gross income. This fee is paid directly to Base49, the provider, within each month that care is provided.

> I understand that I am financially responsible for any parent fees stipulated in my authorization letter. The parent fee/copay are due the first of every month.

> Parent Initials:_____

If a parent fails to pay the parent fee, child care may be paused or terminated. Case workers will be notified of failure to pay, which can result in child care benefits ending. Unpaid parent fees will still be due to Base49 even if the child leaves the progra, or switches to another provider.

> I understand that I am responsible for paying my monthly parent fee, every month on the first of every month. If my parent fee changes in the monetary amount it is my responsibility to notify Base49.

> Parent Initials:_____

Additional Fees

Base49 may charge for extra hours if the parent goes over their authorized hours. This includes charging late fees for picking up their child after hours. CCCAP will only cover a set amount of

absences per month. An absence is described as a scheduled day in which your student does not attend.

I understand I am responsible for any late pickup, late fees, or absences that CCCAP does not cover.

Parent Initials:_____

Confirming Attendance

It is the parents/guardian responsibility to approve check ins and check outs daily. Base49 uses the Kiosk ats cccap system for parents/guardians to approve attendance. CCCAP does send parents information about how to set up their PIN. Base49 staff do not keep or have access to the parent pins.

I understand if check ins/outs are not approved by the parent/guardian I will be charged the absence rate. I am also responsible for knowing my pin number.

Parent Initials:_____